

Appendix A - Careers Education Curriculum Plan 2025 - 26

Year	Tutor Programme Focus	Assembly	Life Skills	Curriculum	Visits and Engagement
7	Term 1 Why do people work? 'Guess the job' weekly sessions Term 2 'Employability Skills' weekly sessions (Communication, Problem-solving, Leadership, Initiative, Teamwork, Creativity, Confidence, Motivation, Technology, Self-management, Financial Management) Term 3 Introduction to Post-16 Options College/Sixth form A Levels / Vocational Apprenticeships/Traineeships Going to University	1A – Employability Skills 1B – University Life 2A – Apprenticeships 2B – National Careers Week 3A – British Science Week 3B – Local Labour Markets Additional introductory assembly to meet the Careers Advisor (G. Matto)	Termly access to BeReady / Career Pilot to track achievements and update SWOT analysis linked to career paths Group workshop with Careers Advisor on how to research careers / use of Careers Library Weekly lunchtime drop-in sessions with Careers Advisor	Careers Focus in starter activities in lessons throughout the year Black History Month / Focus on 'Women in Business' (Oct 2023) International Volunteering Day (Dec 2023) National Apprenticeship Week (Feb 2024) National Careers Week (March 2024) Women in Science and Engineering Week (March 2024)	Annual Careers Fair (March 2024) Weekly KS3 WISE Science Club (UoB) Termly engagement with people from business backgrounds (Dates TBC) STEM Roadshow (Dates TBC) University of Birmingham Taster sessions (Dates TBC) Barclays Life Skills (May – June 2024)
8	Term 1 21st Century Jobs and changing patterns of employment (specific reference to Apprenticeships) Term 2 Challenging career stereotypes 'Girls in Limbo' project Female Apprentice Opportunities Equal Opportunities Discrimination in the workplace	1A – Employability Skills 1B – University Life 2A – Apprenticeships 2B – National Careers Week 3A – British Science Week 3B – Local Labour Markets Additional Assemblies delivered by Careers Advisor: <i>Skills for the 21st Century workforce</i> <i>Female Apprentices</i>	Termly access to BeReady / Career Pilot to track achievements and update SWOT analysis linked to career paths Group workshop with Careers Advisor on changing local and national labour markets Weekly lunchtime drop-in sessions with Careers Advisor	Careers Focus in starter activities in lessons throughout the year Black History Month / Focus on 'Women in Business' (Oct 2023) International Volunteering Day (Dec 2023) National Apprenticeship Week (Feb 2024)	Annual Careers Fair (March 2024) Weekly KS3 WISE Science Club (UoB) Termly engagement with people from business backgrounds (Dates TBC) STEM Roadshow (Dates TBC)

	Term 3 Enterprise and Entrepreneurial Skills Self-employment opportunities Social Action (Environment) Impact of Digital Footprint			National Careers Week (March 2024) Women in Science and Engineering Week (March 2024)	Female Apprentices carousel (Feb 2024) ‘Feeding Britain’s Future’ workshops (March 2024) ‘Meet the Employer’ workshop (April 2024) Big Bang Show (June 2024) Brilliant Club (Dates TBC) University of Birmingham Taster sessions (Dates TBC)
9	Term 1 What are my choices at KS4? <i>Compulsory/Optional subjects?</i> <i>What are GCSE’s? How assessed?</i> <i>Impact of grades on future options?</i> <i>Where can I study? – Studio Schools / UTC / Colleges</i> <i>Introduction to Post-16 routes</i> Term 2 Subject Profiles – career opportunities linked to each subject area, examples of apprenticeships, vocational qualifications and degrees linked to each subject Term 3 Transferrable skills	1A – Employability Skills 1B – University Life 2A – Apprenticeships 2B – National Careers Week 3A – British Science Week 3B – Local Labour Markets Additional Assemblies delivered by Careers Advisor: <i>Options Choices</i> <i>Introduction to Post-16 routes (link with AM – introduction to Hillcrest Sixth Form)</i>	Termly access to BeReady / Career Pilot to track achievements and update SWOT analysis linked to career paths Group workshop with Careers Advisor on GCSE and Post-16 options choices: Focus on ‘Going to University’ Weekly lunchtime drop-in sessions with Careers Advisor	Careers Focus in starter activities in lessons throughout the year Black History Month / Focus on ‘Women in Business’ (Oct 2023) International Volunteering Day (Dec 2023) National Apprenticeship Week (Feb 2024) National Careers Week (March 2024) Women in Science and Engineering Week (March 2024)	‘Feeding Britain’s future’ workshops (Oct 2023) Female Apprentices carousel (Feb 2024) Annual Careers Fair (March 2024) Weekly KS3 WISE Science Club (UoB) Termly engagement with people from business backgrounds (Dates TBC) STEM Roadshow (Dates TBC)

	Routes to employment – how do personal values influence our career choices?			GCSE Option Choices and links to future career and training opportunities (Department focus throughout 2022-23)	Matt Franks Training Provider ‘Career in a Day’ programme (Date TBC) Visit to University of Birmingham (Date TBC) Experience day in the world of work (Ishida – Date TBC)
10	Term 1 Introduction to Post-16 Choices <i>A Levels, Apprenticeships, Vocational Qualifications (inc . T Levels), Programmes of Study, Work or voluntary work route</i> What is the difference between FE College and Sixth Form? What is the difference between an A Level and Vocational Qualification? How are both assessed? Term 2 Post-16 Choices Apprenticeships / Traineeships T Level qualifications Different types of apprenticeships Entry requirements / assessments Challenging Stereotypes Term 3 Planning for Work Experience Evaluation of Work Experience Work and the law: Workers Rights Health and Safety in the workplace Work-life balance: mental health	1A – Employability Skills 1B – University Life 2A – Apprenticeships 2B – National Careers Week 3A – British Science Week 3B – Local Labour Markets Additional Assemblies delivered by Careers Advisor: <i>Post-16 routes (link with LP – Hillcrest Sixth Form)</i> <i>Employee rights and the law</i>	Termly access to BeReady / Career Pilot to track achievements and update SWOT analysis linked to career paths Life Skills (May 2024) <i>CV Writing</i> <i>Application forms</i> <i>Interview Techniques</i> <i>Job advertisements</i> <i>Aptitude Tests</i> Summer term: Start process of 1-2-1 interviews with Careers Advisor (Priority: SEND/EAL) Weekly lunchtime drop-in sessions with Careers Advisor	Careers Focus in starter activities in lessons throughout the year Black History Month / Focus on ‘Women in Business’ (Oct 2023) International Volunteering Day (Dec 2023) National Apprenticeship Week (Feb 2024) National Careers Week (March 2024) Women in Science and Engineering Week (March 2024)	‘What Next’ virtual conference (Nov 2023) ‘ASK Apprenticeships’ conference and group sessions (Jan 2024) Annual Careers Fair (March 2024) One-week work experience (July 2024) Brilliant Club (Date TBC) Vocational taster sessions at FE Colleges – Halesowen. BMET and Solihull Colleges (Dates TBC) Visit to Aston University (Date TBC) Termly engagement with people from business backgrounds (Dates TBC)

	Wages, ie – minimum wage				Engagement with employers and apprentices through Life Skills curriculum
11	Term 1 Introduction to Post-18 Options <i>University Level courses, Apprenticeships (Advanced, Higher and Degree), FE Colleges, Work with training/study, Gap Year, Internships, Employment</i> Term 2 / 3 Higher Education What is it? Benefits? Types of HE courses and entry requirements (UCAS points) Application process (statements) Tuition costs and student loans Independent Living Higher/Degree Apprenticeships Life-long learning, ie – Open Uni.	1A – Employability Skills 1B – University Life 2A – Apprenticeships 2B – National Careers Week 3A – British Science Week 3B – Local Labour Markets Additional Assemblies delivered by Careers Advisor: <i>Post-18 options/routes</i> <i>Higher Level Apprenticeships</i> National Challenge Launch Assembly (Date TBC) Assembly – Matt Franks Training Provider (Nov 2023) 2 x Studying at Hillcrest Sixth Form assemblies (LP – Nov 2023)	Termly access to BeReady / Career Pilot to track achievements and update SWOT analysis linked to career paths Life Skills (Dec 2023) CV Writing Application forms Interview Techniques Job advertisements Aptitude Tests Two x 1-2-1 interviews with Careers Advisor (Priority: SEND/EAL) Weekly lunchtime drop-in sessions with Careers Advisor	Careers Focus in starter activities in lessons throughout the year Black History Month / Focus on ‘Women in Business’ (Oct 2023) International Volunteering Day (Dec 2023) National Apprenticeship Week (Feb 2024) National Careers Week (March 2024) Women in Science and Engineering Week (March 2024)	‘Achieve Conference’ at University of Birmingham (Sept 2023) National Apprenticeship Show (Oct 2023) ‘What Next’ virtual Conference (Nov 2023) Life Skills (Dec 2023) – sessions to be facilitated by employers from ISHIDA ‘ASK Apprenticeship’ conference and group workshops (Jan 2024) Annual Careers Fair (March 2024) NEC Skills Show (March 2024) Vocational taster sessions at FE Colleges – Halesowen. BMET and Solihull Colleges (Dates TBC)

					Termly engagement with people from business backgrounds (Dates TBC) Post-16 Careers Summer Programme, including one-week work experience (June 2024)
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Appendix B: **Term 1 Employability Skills Focus (2024-25)**

Subject	Year 7	Year 8	Year 9	Year 10	Year 11
English	Information Retrieval	Inference	Analysis	Articulate independently	Comparison
Maths	Problem solving (Numeracy)	Realistic answers (Estimation)	Problem solving (probability)	Analysis (Averages/charts)	Accuracy
Science	Safety conscious (safety in the workplace)	Safety conscious (safety in the workplace)	Safety conscious (safety in the workplace)	Safety conscious (safety in the workplace)	Safety conscious (safety in the workplace)
History	Attention to detail	Organisation	Patience	Interpersonal skills	Communication
Geography	Analyse data (maps and graphs)	Communication (presenting ideas)	Written communication	Explanation	Attention to detail
Religion and World Views	Team work	Analysis	Empathy	Persuasive writing	Evaluation
French	Verbal communication	Remember information	Interpreting information	Analyse data / facts	Expressive
Technology / Art & Design	Following instructions / communication	Leadership	Initiative	Resilience / confidence	Decision-making
Computing	Digital Literacy	Creativity	Articulate	Integrity/Evaluation	Evaluation
PEPA	Dance & Drama - Confidence Music - collaboration and teamwork PE - Positive language	Dance - Creativity Drama - Analysis Music - Confidence PE - Motivation to succeed	Dance – Accuracy Drama - Confidence Music - Digital Literacy PE - Self reflection	Dance – Self-reflection Drama – Empathy PE - Problem Solving Music - digital literacy	Dance - Collaboration & team work Drama - Confidence & self-belief PE- Leadership

Term 2 Employability Skills Focus (2024-25)

Subject	Year 7	Year 8	Year 9	Year 10	Year 11
English	Planning skills	Creativity	Detail-orientated	Evaluate	Expressive skills
Maths	Accuracy (Construction)	Analysis (Represent data)	Accuracy (Construction)	Problem solving (ratio & algebra)	Problem solving (ratio & algebra)
Science	Safety conscious (safety in the workplace)	Safety conscious (safety in the workplace)	Safety conscious (safety in the workplace)	Safety conscious (safety in the workplace)	Safety conscious (safety in the workplace)
History	Using source material to form conclusions	Empathy	Analysis	Understanding the world	Constructing a reasoned argument
Geography	Categorising information	Resolving conflict	Fieldwork (design, safety and implementation)	Geographical data (maps and graphs)	Decision making
Religion and World Views	Good communication	Recalling information	Evaluation	Working independently	Independence
French	Teamwork	Open-minded	Adaptability	Detail orientated	Leadership
Technology / Art & Design	Emotional control / self-management	Teamwork	Patience	Self-motivation	Financial management
Computing	Organisation/Analyse Data	Logical thinking	Demonstration skills	Connectivity	Time management
PEPA	Dance - Organisation Drama - Communication Music - Presenting PE - Resilience	Dance - Organisation Drama - Resilience Music - Presenting PE - Evaluating Strengths	Dance - Self-discipline Drama -Analysis Music - Presenting PE -Reasoning skills	Dance - Presenting Drama - Analysis and decision making PE -Positive mind set Music - Presenting	Dance - Self reflection Drama - Empathy PE - Positive attitude

Term 3 Employability Skills Focus (2024-25)

Subject	Year 7	Year 8	Year 9	Year 10
English	Speaking: Explaining things to others	Speaking: working with others	Speaking: empowering others	Speaking: Articulate independently
Maths	Money management (Percentages)	Problem solving (Area/Volume)	Money Management (Percentages)	Problem solving (Geometry)
Science	Use equipment including specialist and complex equipment	Use equipment including specialist and complex equipment	Use equipment including specialist and complex equipment	Use equipment including specialist and complex equipment
History	Literacy	Problem solving	Persuasive reasoning	Independence and time management
Geography	Analysis	Problem solving	Research skills	Evaluation skills
Religion and World Views	Leadership	Valuing diversity	Written communication	Comparison
French	Listening	Self-motivation	Desire to learn and improve	Written communication
Technology / Art & Design	Problem solving	Creativity	Adaptability / Technology	Organisation / Financial management
Computing	Problem solving	Problem solving	Problem solving	Problem solving
PEPA	Dance - Team Work Drama - Presenting Music - Communication PE - Team work	Dance - Leadership Drama - Leadership Music - Communication PE -Decision making	Dance - Communication Drama – Creativity Music - Team Work and collaboration PE -Positive body language	Dance - Creativity Drama - Team work PE Responsibility Music - team work and collaboration