



Teacher guidance booklet

Visit our website
www.hillcrest.bham.sch.uk/lingua
for passports, booking forms
and further information.



Hillcrest School

A Specialist Maths & Computing College and Sixth Form Centre
Stonehouse Lane, Bartley Green, Birmingham B32 3AE
Tel: 0121 464 3172 Fax: 0121 428 1075
email: lingua@hillcrest.bham.sch.uk



lingua@hillcrest

What is lingua@hillcrest ?

This exciting new language centre opened in May 2007 and is currently a unique school-based learning experience for language students.

The centre consists of:

The language village – a mini shopping village with bank, grocer's, chemist's, tourist office, baker's, clothes shop, gift shop, lost property office, market and café. Village signs can be easily changed so that the village can operate in French, German or Spanish.

A **teaching room** with digital projector and interactive whiteboard.

Toilets and catering facilities. Self-contained picnic area. Refreshments may also be bought from our authentic café or lunch can be provided if required

Use of our **ICT suite**, dotcom@hillcrest.

Ample **parking** and separate entrance.



What can we offer ?

- **Language experiences in our shopping village.**

After passing through passport control, pupils will receive language instruction before entering the language village. Here they can simulate a shopping trip in different languages, buy gifts or food and drinks at the café in Euros and engage in other language learning activities. Native speakers and language teachers will lead the sessions. We currently offer French , German and Spanish, although we may be able to organise sessions in other languages if required, including English for EAL students.

- **Tailor-made language experiences.**

We are also able to offer other language learning experiences. Recent activities include filming and editing scenes in the foreign language, producing and filming a fashion show, performing a puppet show and Key Stage 4 revision sessions. Please contact us for details or with your suggestions.

- **Language training and methodology courses for primary and secondary teachers.**

We have 2 fully trained Primary MFL coaches who are experienced in offering coaching and guidance to other teachers. We are able to offer tailor-made courses for your staff, either at the lingua centre or at your school. Contact us for details.

How much does a visit cost and how long does it last?

Lingua @hillcrest is open on Wednesdays.

Mornings, afternoon or whole day sessions are available.

The cost is £440 for a full day and £220 for half a day.

Cheques should be made payable to B.C.C. Hillcrest. An invoice will be sent to your school upon receipt of your booking form and should be paid before the visit.

Morning sessions are usually from 10:00am to 12:00pm and afternoon sessions from 1:00pm to 3:00pm.

Cancellations will be charged as follows:

50% of the total cost for cancellations made 4 school weeks before the booked visit.

100% of the total cost for cancellations made 2 school weeks or less before the visit.

How many students can you bring?

We welcome groups of up to 30 students accompanied by the appropriate number of staff. We have linguists and native speakers on hand to facilitate your visit.

What can you expect from the visit?

Upon arrival, please make your way past the front of the building to the visitors' car park at the far end of the school. There is a separate entrance to the lingua@hillcrest centre. Pupils will pass through 'passport control' where they will show their 'passport' and answer a few short questions. A copy of the passport will have been sent to you once confirmation of your visit has been received or you can download it from our website. Please help pupils to fill in all details on the 'passport' prior to the visit.



Pupils will then change their money at the 'bank' before beginning an enjoyable carousel of hands-on language activities to reinforce the language for shopping. Armed with a clipboard they will then shop 'til they drop, collecting stamps for each item that they successfully buy in the target language. They will also be able to purchase souvenirs and snacks from our café and souvenir shop with their Euros. The language activities themselves can be tailored to meet the linguistic needs of your pupils.



What currency will be used?

The shopping village only accepts Euros, so pupils will need to change their money into Euros at our 'bank'. **Pupils must not bring their own Euros from home.** We are only able to change multiples of 50p. (e.g. £0.50, £1.00, £1.50 etc) We would recommend that pupils bring between £2 and £5 in order to purchase a drink, snack and small souvenir.

What should your pupils bring?

- **Passport**
- **£2-£5 spending money**

Stationery items will be provided. Please discourage pupils from bringing valuables as we cannot be responsible for any losses. Bags and coats will be locked in a secure place until the end of the visit. For those staying for a whole day session, pupils may either bring a packed lunch or canteen lunches may be pre-ordered. Please indicate your requirements on the booking form.



What is the role of the accompanying staff?

We would like to remind you that you are responsible for the behaviour of your pupils at all times and for their safety and wellbeing. It would be beneficial to your pupils if you would also participate in the carousel of language activities and where possible take the role of a shopkeeper in the shopping village.

How do you book?

In the first instance please contact us by e-mail or telephone to discuss the dates and times you require. You can then make a provisional booking but your booking will not be confirmed until we receive your booking form.

Who do you contact?

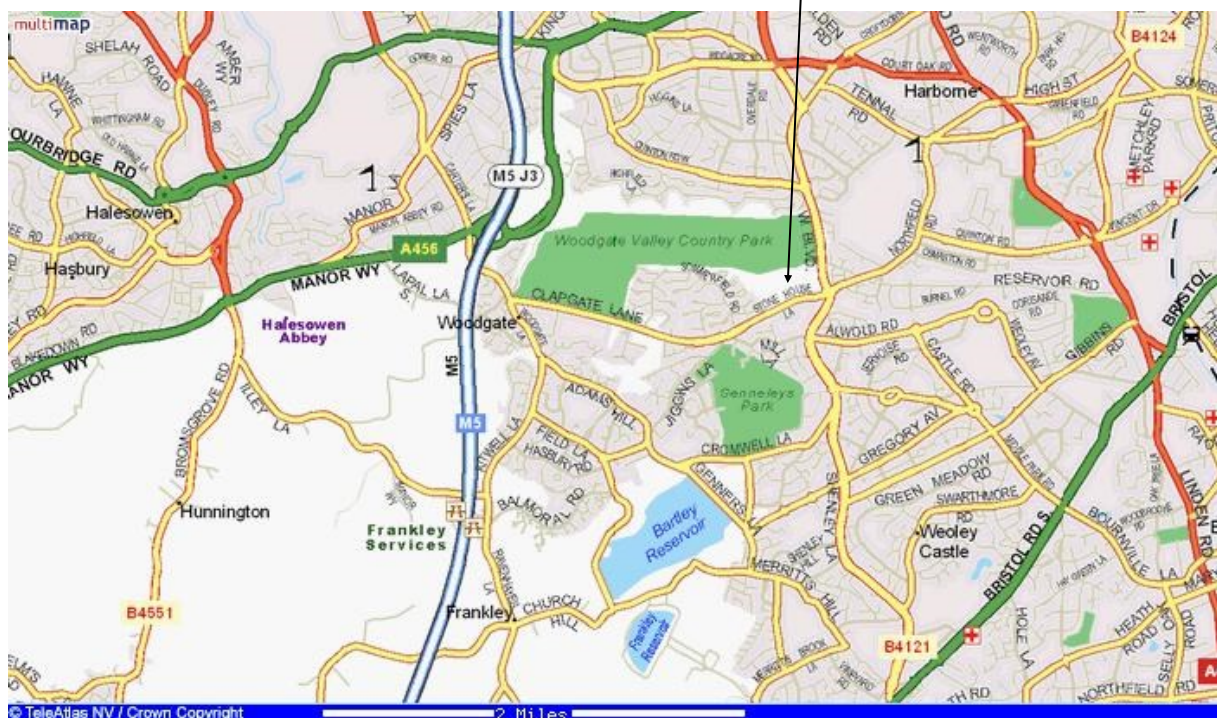
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How do you get there?

The school is situated in Stonehouse Lane, just after the fire station.
It is served by buses 22, 23 and 29 from the city centre.

Minibuses should enter the school at the main exit (through the No Entry sign) and proceed up the drive, bearing to the left at the end. Parking is on the tennis courts at the end of the drive. Coaches should park on Stonehouse Lane to disembark students.

Location of school



lingua@hillcrest

Preferred date of visit: _____ Time: AM / PM / Full day

Alternative dates: _____

Contact details:

Name: _____

Address: _____

Phone no: _____

Email: _____

No. of Pupils: _____ Age: _____

Language: French / German / Spanish Years studied: _____ Ability of group: _____

Special needs:

Do you want to order lunches for your pupils ? [please inform us of any dietary requirements]

Additional information

Price information:

Bookings: Half day - £220 & Full day - £440

Early bird discounted price £190 per session for bookings confirmed before the end of September 2019

Please invoice my school for £ _____

I enclose a cheque for £ _____ (payable to Hillcrest School)

I understand that cancellation charges apply (see booklet) should I cancel my visit at late notice.

Signed _____ Date _____

Please return to :

lingua@hillcrest, Hillcrest School, A Specialist Maths & Computing College and Sixth Form Centre,
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