

Mrs Cairns- Finance Assistant



Hello year 6. I am Mrs Cairns and I work as a Finance Assistant at school. I work in the Finance Office at school and students can find me in the administration offices located on the ringway. I am here to help you with any queries relating to items available to buy from school including help with lunch top ups. I am also here to help you connect to our Parent Mail system and to take any queries you may have relating to purchases made via Parent Mail. You may also see me around the school fulfilling support roles in Student Reception and providing First Aid cover.