Miss Stuart - Attendance Administrator

Hello year 6. I am Miss Stuart. I am the Attendance Assistant within the school. My main role is to ensure we know where all students are either by ensuring all students receive a mark on the register or by communicating with home to be able to record absence of a student.

As well as this role, which often has me interacting with parents and students, I also work as part of the Admin Team on the Main and Student Receptions where I will come in contact with students and provide assistance for a variety of issues, including support with medical issues and lost uniform.