


## Determined Birmingham School Admission Criteria September 2022

School name	<b>Hillcrest School and Sixth Form Centre</b> 		
School address	Stonehouse Lane, Bartley Green, Birmingham, B32 2AE		
Headteacher	Ms J Davies	Tel no:	0121 464 3172
Admission Number	120		

	<p>Hillcrest School is an 11 to 18 girls' school, with a mixed sixth form. Hillcrest converted to Academy Status in September 2011.</p>		
<b>Criteria</b>	<ol style="list-style-type: none"> <li>1. Looked after or previously looked after children.</li> <li>2. Brothers or sisters (as defined by the Local Authority) of children at the school in the year of admission.</li> <li>3. Distance</li> </ol>		
Children with a statement of special educational needs/EHC Plan	<p>Any child with a statement of special educational needs/Education Health and Care Plan is required to be admitted to the academy that is named in the statement/plan. This gives such children overall priority for admission to the named academy. This is not an oversubscription criterion.</p>		
	<p><b>Looked after or previously looked after children</b>  A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). In the case of previously looked after children, admission authorities may request a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.</p> <p><b>Sibling Definition</b>  Children (siblings) with a brother or sister already at the school</p>		

who will be in attendance at the time the sibling enters the school.

Siblings (brothers or sisters) are considered to be those children who live at the same address and either:

- i. have one or both natural parents in common; or
- ii. are related by a parent's marriage; or
- iii. are adopted or fostered by a common parent.

Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings.

#### **Distance – Home to school measurements**

Distances are calculated on the basis of a straight line measurement between the applicant's home address and the centre point of the school. Birmingham Local Authority uses a computerised system called Cartology, which measures all distances in metres. Ordnance Survey supply the co-ordinates that are used to plot an applicant's home address within this system.

#### **Shared Responsibility**

Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, the child's main residence will be determined as the address where the child lives for the majority of the week. Parents may be requested to supply documentary evidence to support the address used.

#### **Separating “final qualifier” applications (twins, blocks of flats etc)**

In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria.

In the event of twins or multiple birth applicants being offered different schools due to class size legislation, the sibling will be given priority over other applicants on the preferred school's waiting list.

#### **Waiting list**

Following the offer of places, a waiting list will be kept in strict oversubscription criteria order until at least the end of the first academic term. Each added child will require the list to be ranked again in line with the oversubscription criteria.

#### **Appeals**

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the School Admissions and Pupil Placements Service on 0121 303 1888 to request an appeal form. Appeals will be heard by an independent panel.

	<p><b>In Year Applications</b>  Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school.</p> <p>On receipt of an in-year application, the school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.</p>
<p><b>Sixth Form Admission Arrangements and criteria</b></p>	<p>Students apply for places directly to the school or via The Oaks Sixth Form Collegiate. Hillcrest admits a maximum of 30 external candidates into Year 12.</p> <p>Entry requirements for each course are available in the Oaks Collegiate prospectus in terms of the required end of Key Stage 4 examination grades for each course. In the event of over subscription the following priority criteria are applied:</p> <ol style="list-style-type: none"> <li>1. Looked after or previously looked after children.</li> <li>2. Brothers or sisters (as defined by the Local Authority) of children at the school in the year of admission.</li> <li>3. Distance.</li> </ol>

\*No supplementary information form is used by Hillcrest School and Sixth Form Centre